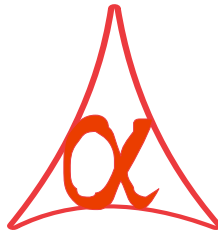




POWER OF SIMPLICITY

Print Authorized Name & Designation in Sales Invoice

Version 1.0



Alpha Automation Pvt. Ltd.

Head Office

336-Madhav Plaza, Opp. SBI Bank,

Nr. Lal Bungalow, **JAMNAGAR** –Gujarat (India)

Phone No. : +91-288-2660530/31, +91-9099908115, 9825098442

Email : tdl@aaplautomation.com

Website : www.aaplautomation.com

Branch Office

RAJKOT : 807-Dhanrajni Complex, Nr. Hotel Imperial Palace, Dr. Yagnik Road,
RAJKOT (Gujarat).

GANDHIDHAM : 92-GMA Building, 2nd Floor, Plot No. -297, Sector-12B. GANDHIDHAM
(Gujarat)

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Version: Alpha Automation Pvt. Ltd. / Print Authorized Name & Designation in Sales Invoice/ 1.0 / Jan-2015.

Print Authorized Name & Designation in Sales Invoice

Introduction

This Module facilitates user to print Authorized Name & Designation in Sales Invoice.

Installation

This module is installed automatically when downloaded from the Tally Market Place.

Benefits

- Module Helps to Specify and Print Authorized Signatory Name & Designation in Sales Invoice.

Important!

Take back up of your company data before activating the Add-on.

Setup Guide

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features→ F4 (Manage Local TDL)→ Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.
1. Shut down and Restart Tally.ERP 9 and open your company Activate the Add-on.

For Tally.ERP 9 Series A version lower than Release 3.2

Go to **Gateway of Tally > F11: Features > Accounting Features**

Set "Yes" to the options "Print Authorised Signatory Name & Designation in Sales Invoice?"

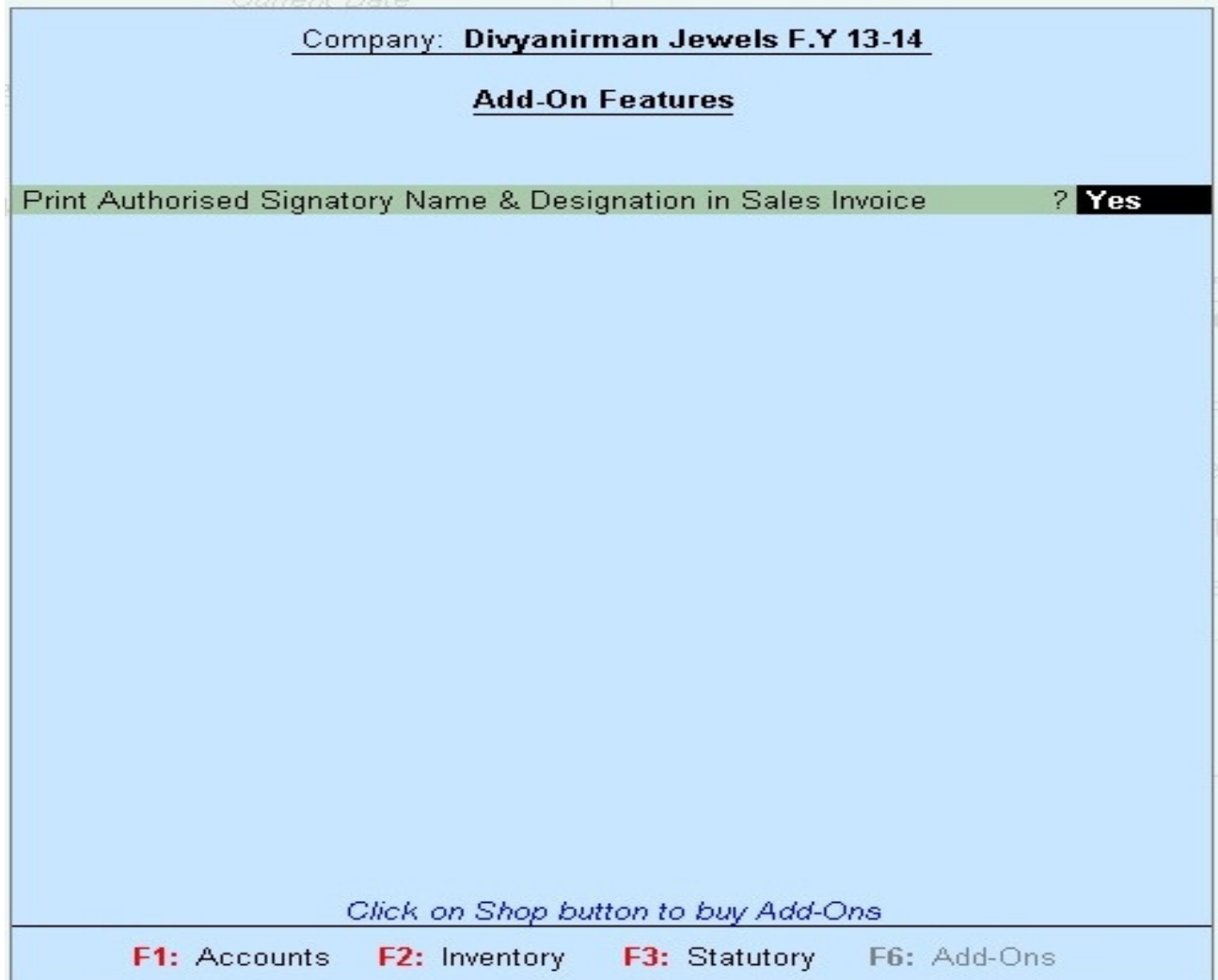
Company: ABC			
Accounting Features			
General		Invoicing	
Integrate Accounts and Inventory	? Yes	Allow Invoicing	? Yes
Income/Expense Statement instead of P & L	? No	Enter Purchases in Invoice Format	? Yes
Allow Multi-Currency	? No	Use Debit/Credit Notes	? No
		Use Invoice mode for Credit Notes	? No
		Use Invoice mode for Debit Notes	? No
Outstandings Management		Budgets & Scenario Management	
Maintain Bill-wise Details (for Non-Trading A/cs also)	? Yes ? No	Maintain Budgets and Controls	? No
Activate Interest Calculation (use advanced parameters)	? No ? No	Use Reversing Journals & Optional Vouchers	? No
Cost/Profit Centres Management		Other Features	
Maintain Payroll	? No	Enable Cheque Printing	? Yes
		Set/Alter Cheque Printing Configuration	? No
Maintain Cost Centres	? No	Allow Zero valued entries	? No
Use Cost Centre for Job Costing	? No	Maintain Multiple Mailing Details for Company & Ledgers	? No
More than ONE Payroll / Cost Category	? No	Set/Alter Company Mailing Details	? No
Use Pre-defined Cost Centre Allocations during Entry	? No	Enable Company Logo	? No
Show Opening Balance for Revenue Items in Reports	? No	Print Authorised Signatory Name & Designation in Sales Invoice?	? Yes

F1: Accounts F2: Inventory F3: Statutory

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set "Yes" to the options "Print Authorised Signatory Name & Designation in Sales Invoice?"



The screenshot shows the 'Add-On Features' window in Tally ERP 9. At the top, it displays 'Company: Divyanirman Jewels F.Y 13-14'. Below this, the title 'Add-On Features' is centered. A table lists various features, with the first row highlighted in green: 'Print Authorised Signatory Name & Designation in Sales Invoice' with a 'Yes' value in a black box. At the bottom, there is a footer with the text 'Click on Shop button to buy Add-Ons' and a list of function keys: 'F1: Accounts', 'F2: Inventory', 'F3: Statutory', and 'F6: Add-Ons'.

Company: Divyanirman Jewels F.Y 13-14	
Add-On Features	
Print Authorised Signatory Name & Designation in Sales Invoice	? Yes

Click on Shop button to buy Add-Ons

F1: Accounts **F2:** Inventory **F3:** Statutory **F6:** Add-Ons

Detailed User Guide:

1. Enter Name and Designation as :

Authorised Person	
Name :	Indresh Varma
Designation:	Manager

2. Go to Gateway of Tally → Accounting Info → Voucher Type → Alter Sales Voucher and Set “Yes” to the options “Print Authorised Signatory Name & Designation?”

General		Printing	Name of Class
Type of Voucher	: Sales	Print after saving Voucher ? No	
Abbr.	: Sale	Print Authorised Name and Designation? Yes	
Method of Voucher Numbering	? Automatic	Use for POS Invoicing ? No	
Use Advance Configuration	? No	Default Print Title :	
Use EFFECTIVE Dates for Vouchers ?	No	Default Jurisdiction :	
Make 'Optional' as default	? No	Is Tax Invoice ? No	
Use Common Narration	? Yes	Print with Book No. ? No	
Narrations for each entry	? No	Declaration :	
Use for Excise	? No		

1 more ... ↓

Accept ?
Yes or No

3. Go to Gateway of Tally → Accounting Vouchers → Press F8 → Prepare any Sales voucher
Press F12 and set “Yes” to the options “Print Authorised Name & Designation ?”

M: E-Mail		O: Upload		S: Shop		G: Language		K: Keyboard		K: Control Centre		H: S	
Divyanirman Jewels F.Y 13-14													
Invoice Printing Configuration													
Title of Document		: INVOICE											
(for Optional Voucher)		: PROFORMA INVOICE											
Sub Title (if any)		:											
Height of Normal Invoice (inches)		: 10				Simple: 10							
Width of Normal Invoice (inches)		: 7.50				Simple: 7.50							
Space to leave on top (default 0.25)		: 0.25				Simple: 0.25							
Space to leave on left (default 0.5)		: 0.50				Simple: 0.50							
Print in Simple Format		? No				Print Serial No.				? Yes			
Print Voucher Reference		? Yes				Print Part No.				? No			
Print Order Details		? Yes				Print Quantity Column				? Yes			
Print Terms of Payment and Delivery		? Yes				Print Alternate Quantity				? Yes			
Print details of Despatch		? Yes				Print as separate Column				? No			
Print TCS Details		? No				Print Actual Quantity Column				? No			
Print Item Taxable Values		? No				Print Rate Column				? Yes			
Print Tax Analysis of Items		? No				Print VAT/CST % Column				? No			
Print VAT/CST Analysis of Items		? No				Print Date & Time				? No			
Print Company's PAN / Income Tax No.		? Yes				Print Batch Details				? Yes			
Print Company's Tax Regn. Numbers		? Yes				Print Godown Name				? No			
Print Buyer's Tax Regn. Number		? Yes				Print Godown Address				? No			
Print Complete Mailing details		? No				Print Rate of Duty with Items				? No			
Print Buyer's CST Regn. Number		? Yes				Print Sub-Totals after each line				? No			
Print Declaration		? Yes				Print Narration				? No			
Print Customer's Signature		? No				Print Narration for each entry				? No			
Print Authorised Name and Designation		? Yes				Print Base Currency Symbol for Total				? Yes			
						Print 'Removal as Such' (If applicable)				? No			
Method to use for Party Name		: Name Only											
Method to use for Stock Item Name		: Name Only											
Print Bank Details		? No											
Jurisdiction		:											
Generated by		: This is a Computer Generated Invoice											

4. Invoice will be printed with Authorized Name and Designation as follows :

The screenshot displays the Tally.ERP 9-9090 interface. The menu bar includes options like Print, Export, E-Mail, Upload, Shop, Language, Keyboard, Control Centre, Support Centre, and Help. The main window shows an invoice with a total amount of ₹ 31,05,000.00. The amount is written in words as 'INR Thirty One Lakh Five Thousand Only'. The company's PAN is 'AAHFD5489P'. The authorized signatory is 'Indresh Verma', Manager, for 'Divyaniman Jewels'. The invoice is subject to Jamnagar Jurisdiction and is a computer-generated invoice. The status bar at the bottom shows the navigation path: Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Accounts --> Statistics --> Voucher Monthly Register -->... and the copyright information: (c) Tally Solutions Pvt. Ltd., 1988-2015, dated Sat, 31 Jan, 2015 at 19:13:41.

Total		₹ 31,05,000.00
Amount Chargeable (in words)		E. & O.E
INR Thirty One Lakh Five Thousand Only		
Company's PAN	: AAHFD5489P	
Company's Bank Details		
Bank Name	:	
A/c No.	:	
Branch & IFS Code	:	
		for Divyaniman Jewels
	Authorised Signatory	
	Name	: Indresh Verma
	Designation	: Manager

SUBJECT TO JAMNAGAR JURISDICTION
This is a Computer Generated Invoice

Tally MAIN --> Gateway of Tally --> Display Menu --> Statements of Accounts --> Statistics --> Voucher Monthly Register -->... (c) Tally Solutions Pvt. Ltd., 1988-2015 Sat, 31 Jan, 2015 19:13:41

FAQ

Which version/releases of Tally.ERP 9 does the add-on support?

This add-on will work only with Tally.ERP 9 Series A, release 3.0 onwards.

How will I get support for this add-on?

For any functional support requirements please do write to us on tdl@aaplautomation.com or call us at +91-288-2660530/31 or +91-9099908115 / 9825098442. Alternatively, you can send a support query from Support Centre (Ctrl + H).

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on tdl@aaplautomation.com with your additional requirements and we will revert to you in 24 business hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

25% of the then MRP will be charged for one year of email support and versions (minor & major).

I am using a multisite. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

I have upgraded to a new Tally.ERP 9 Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

Product and Features Page shows errors with the Add-on. What do I do?

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.