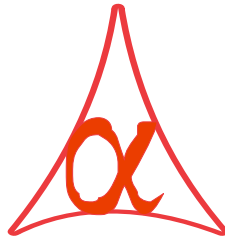




**POWER OF SIMPLICITY**

## Auto E-Mailing after Voucher Entry -1.0



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Version: Alpha Automation Pvt. Ltd. / Auto E-Mailing After Voucher Entry /1.0/ May-2016.

## Auto E-Mailing After Voucher Entry -1.0

### **Introduction:**

This Add-on facilitates user to automatically Email Sales Order, Sales Invoice, Purchase Order, Purchase Invoice, Receipt Voucher and Payment Voucher to Party immediately after saving these transactions.

### **Important!**

As a best practice it is advisable to back up your company data

### **Installation**

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features → F4 (Manage Local TDL) → Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.

### **System requirements:**

No additional hardware / software infrastructure is required for executing and operation this applications module

## Setup Guide

For Tally.ERP 9 Series A Release 3.1 and below

Go to **Gateway of Tally > F11: Features > Accounting Features**

Set "Yes" to the options "Auto E-Mailing after Voucher Entry ?"

Company: <u>Abc Company Ltd</u>			
<u>Accounting Features</u>			
<u>General</u>		<u>Invoicing</u>	
Integrate Accounts and Inventory	? Yes	Allow Invoicing	? Yes
Income/Expense Statement instead of P & L	? No	Enter Purchases in Invoice Format	? Yes
Allow Multi-Currency	? Yes	Use Debit/Credit Notes	? Yes
		Use Invoice mode for Credit Notes	? Yes
		Use Invoice mode for Debit Notes	? Yes
<u>Outstandings Management</u>		<u>Budgets &amp; Scenario Management</u>	
Maintain Bill-wise Details (for Non-Trading A/cs also)	? Yes ? Yes	Maintain Budgets and Controls	? Yes
Activate Interest Calculation (use advanced parameters)	? Yes ? Yes	Use Reversing Journals & Optional Vouchers	? Yes
<u>Cost/Profit Centres Management</u>		<u>Other Features</u>	
Maintain Payroll	? Yes	Enable Cheque Printing	? Yes
Maintain Cost Centres	? Yes	Set/Alter Cheque Printing Configuration	? No
Use Cost Centre for Job Costing	? No	Allow Zero valued entries	? Yes
More than ONE Payroll / Cost Category	? Yes	Maintain Multiple Mailing Details for Company & Ledgers	? Yes
Use Pre-defined Cost Centre Allocations during Entry	? No	Set/Alter Company Mailing Details	? No
Show Opening Balance for Revenue Items in Reports	? No	Enable Company Logo	? No
		Auto E-Mailing after Voucher Entry	? Yes
			<b>Accept ?</b>
F1: Accounts    F2: Inventory    F3: Statutory			<b>Yes or No</b>

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set "Yes" to the options "Auto E-Mailing after Voucher Entry ?"

Company: Abc Company Ltd

Add-On Features

Auto E-Mailing after Voucher Entry                      ? Yes

*Click on Shop button to buy Add-*

**F1: Accounts   F2: Inventory   F3: Statutory**

**Accept ?**  
**Yes or No**

Go to **Gateway of Tally** → **Accounts Info.** → **Voucher Types** → **Alter** → **Sales / Receipts / Purchase / Payment / Sales Order / Purchase Order**

Set “Yes” to the options “Auto E-Mailing after Voucher Entry ?”

Tally.ERP 9:10000

P: Print | E: Export | M: E-Mail | O: Upload | S: Shop | G: Language | K: Keyboard | K: Control Centre | H: Support Centre | H: Help

**Voucher Type Alteration**      **Abc Company Ltd**      **Ctrl + M** X

Name : **Sales**  
 (alias) :

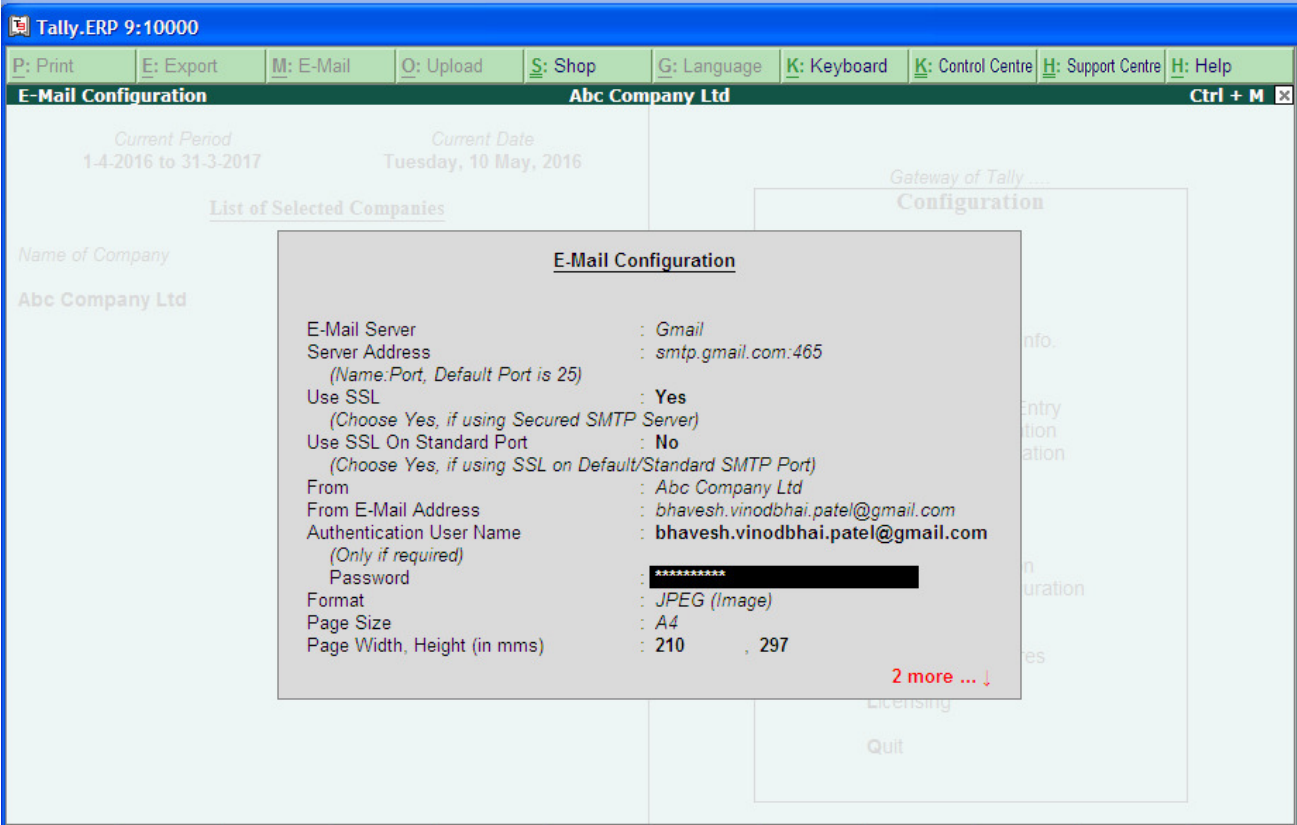
<u>General</u>		<u>Printing</u>	<u>Name of Class</u>
Type of Voucher : <b>Sales</b>		Print after saving Voucher ? <b>No</b>	Name of Class Vat 4%
Abbr. : <b>Sale</b>		<b>Auto E-Mailing after Voucher Entry ? Yes</b>	
Method of Voucher Numbering ? <b>Automatic</b>		Use for POS Invoicing ? <b>No</b>	
Use Advance Configuration ? <b>No</b>		Default Print Title : <b>TAX INVOICE</b>	
Use EFFECTIVE Dates for Vouchers ? <b>No</b>		Default Jurisdiction :	
Make 'Optional' as default ? <b>No</b>		Is Tax Invoice ? <b>No</b>	
Use Common Narration ? <b>Yes</b>		Print with Book No. ? <b>No</b>	
Narrations for each entry ? <b>No</b>		<u>Declaration :</u>	
Use for Excise ? <b>No</b>		(1) Subject to Jamnagar Jurisdiction	

1 more ... ↓

Accept ?  
Yes or No

Go to Gateway of Tally --> Press F12 for Configuration. Select E-Mailing Key in the required Configurations settings of the outgoing mail server and save

Note: These settings are to be taken from your email service provider.



**Detailed User Guide:**

- 1) Enter Any Sales Voucher. Set Option “Yes” to “Send E-Mail :” as shown below & Save Voucher.

Accounting Voucher Creation		Abc Company Ltd		Ctrl + M
<b>Sales</b> No. 2	Voucher Class : Not Applicable		10-May-2016	
Ref. :			Tuesday	
Party's A/c Name : Abcd				
Current Balance : 13,500.00 Dr				
Sales Ledger : Sales @ 4%				
VAT/Tax Class : Sales @ 4%				
Name of Item	Quantity	Rate per	Disc. %	Amount
Anchor Socks	10.000 Nos	100.00 Nos		1,000.00
VAT 4%			4 %	40.00
Addl Out Put Vat @1%			1 %	10.00
Form 402 Details : No				
Show Statutory Details ? No				
Narration:		10.000 Nos		<b>Accept ?</b> Yes or No
Send E-Mail : <b>Yes</b>				
Q: Quit	A: Accept	D: Delete	X: Cancel	



2) After Accepting/Saving the Voucher, E-Mail window will Open as below.

To E-Mail Address will automatically pick up from Party Ledger.

Select “Yes” to Option “Mail ?”. Now, Sales Invoice will be automatically E-Mail to the Party.

**Voucher E-Mail**      **Abc Company Ltd**      **Ctrl + M**

Sales      No. 2      Voucher Class : Not Applicable      10-May-2016  
 Ref. :      Tuesday

Party's A/c Name : Abcd  
 Current Balance : 13,500.00 Dr  
 Sales Ledger : Sales @ 4%  
 VAT/Tax Class : Sales @ 4%

Name of Item	Voucher E-Mail		er Disc. %	Amount
Anchor Socks	E-Mail Server : Gmail Server Address : smtp.gmail.com:465 (Name:Port, Default Port is 25) Use SSL : Yes (Choose Yes, if using Secured SMTP Server) Use SSL On Standard Port : No (Choose Yes, if using SSL on Default/Standard SMTP Port) From : Abc Company Ltd From E-Mail Address : bhavesh.vinodbhai.patel@gmail.com Authentication User Name: bhavesh.vinodbhai.patel@gmail.com (Only if required) Password : ***** Format : JPEG (Image) Page Size : A4 Page Width, Height (in mms) : 210 , 297 Page Orientation : Portrait			1,000.00
VAT 4% Addl Out Put Vat @1%	To E-Mail Address : bhavesh.vinodbhai.patel@gmail.com CC To (if any) : None Subject : TAX INVOICE Additional Text (if any) : Information sent : As Attachment Attach File Name : Accounting			40.00

Form 402 Details

Show Statutory Details ? No

Narration:      10,000 Nos      1,040.00

Send E-Mail : Yes

Q: Quit

3) Same way Purchase Invoice, Sale Order, Purchase Order, Receipt Voucher and Payment Voucher will be mailed automatically to Party immediately after saving Voucher.

# FAQ

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only with Tally ERP 9 Series A, release 3.0 onwards.

## **How will I get support for this add-on?**

For any functional support requirements please do write to us on [tdl@aaplautomation.com](mailto:tdl@aaplautomation.com) or call us at +91-288-2660530/31 or +91-9099908115/ 9825098442.

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [tdl@aaplautomation.com](mailto:tdl@aaplautomation.com) with your additional requirements and we will revert to you in 24 hours.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

## **I am using a multi site. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

## **I have upgraded to a new Tally.ERP 9 Release. What will happen?**

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

**Product and Features Page shows errors with the Add-on, What do I do?**

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** -> **Press F4** and remove the Add-on from the list and Restart Tally.