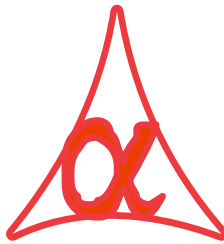




**POWER OF SIMPLICITY**

**Print Customized Invoice for CA & Consultant-1.1**



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Version: Alpha Automation Pvt. Ltd. /Print Customized Invoice for CA & Consultant /1.1/  
Jan-2018.

# Print Customized Invoice for CA & Consultant-1.1

## **Introduction**

Normally, CA & Consultants need Invoice as per their service provided. By enabling this Add-on, you can print Service Invoice

### **Important!**

As a best practice it is advisable to back up your company data

## **Installation**

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12→ Product & Features → F4 (Manage Local TDL) → Select Yes in Load TDL on Start up and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be Active.

## **System requirements:**

No additional hardware / software infrastructure is required for executing and operation this applications module

## Setup Guide

For Tally.ERP 9 Series A Release 3.1 and below

Go to **Gateway of Tally > F11: Features > Accounting Features**

Set “Yes” to the options “Print Customized Invoice for CA & Consultant?”

Company: <u>Abc Company Ltd</u>			
<u>Accounting Features</u>			
<u>General</u>		<u>Invoicing</u>	
Integrate Accounts and Inventory	? Yes	Allow Invoicing	? Yes
Income/Expense Statement instead of P & L	? No	Enter Purchases in Invoice Format	? Yes
Allow Multi-Currency	? Yes	Use Debit/Credit Notes	? Yes
		Use Invoice mode for Credit Notes	? Yes
		Use Invoice mode for Debit Notes	? Yes
<u>Outstandings Management</u>		<u>Budgets &amp; Scenario Management</u>	
Maintain Bill-wise Details (for Non-Trading A/cs also)	? Yes ? Yes	Maintain Budgets and Controls	? Yes
Activate Interest Calculation (use advanced parameters)	? Yes ? Yes	Use Reversing Journals & Optional Vouchers	? Yes
<u>Cost/Profit Centres Management</u>		<u>Other Features</u>	
Maintain Payroll	? Yes	Enable Cheque Printing	? Yes
Maintain Cost Centres	? Yes	Set/Alter Cheque Printing Configuration	? No
Use Cost Centre for Job Costing	? No	Allow Zero valued entries	? Yes
More than ONE Payroll / Cost Category	? Yes	Maintain Multiple Mailing Details for Company & Ledgers	? Yes
Use Pre-defined Cost Centre Allocations during Entry	? No	Set/Alter Company Mailing Details	? No
Show Opening Balance for Revenue Items in Reports	? No	Enable Company Logo	? No
		<b>Print Customized Invoice for CA &amp; Consultant</b>	<b>? Yes</b>
			<b>Accept ?</b>
F1: Accounts	F2: Inventory	F3: Statutory	<b>Yes or No</b>

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set “Yes” to the options “Print Customized Invoice for CA & Consultant?”

Company: Mehul Shah & Associates

Add-On Features

Print Customized Invoice for CA & Consultant      ? Yes

*Click on Shop button to buy Add-*

F1: Accounts    F2: Inventory    F3: Statutory

**Accept ?**  
Yes or No

Go to **Gateway of Tally --> Accounts Info. >Voucher Types → Alter → Sales**

Set “Yes” to the options “Print Customized Invoice for CA & Consultant?”

Set “Yes” to the options “Print Previous Balance?” if Previous Balance of Party to be print in Service Invoice.

Set “Yes” to the option “Print Invoice in Letter Head?” if Invoice to be printed in Letter Head else Set “No” if Invoice to be printed in Plain Paper.

Set Profession Title as “CHARTERED ACCOUNTANT” or “TAX CONSULTANT” etc.

The screenshot shows the 'Voucher Type Alteration' window in Tally.ERP 9. The window title is 'Mehul Shah & Associates'. The name of the voucher type is 'Sales-GST'. The window is divided into three main sections: General, Printing, and Name of Class.

General	Printing	Name of Class
Select type of voucher : <b>Sales</b>	Print voucher after saving ? <b>No</b>	
Abbreviation : Sale	Print Customized Invoice for CA & Consultant ? <b>Yes</b>	
Method of voucher numbering ? <b>Automatic</b>	Print Previous Balance? <b>Yes</b>	
Use advanced configuration ? <b>No</b>	Print Invoice in Letter Head? <b>No</b>	
Use effective dates for vouchers ? <b>No</b>	Use for POS invoicing ? <b>No</b>	
Make this voucher type as 'Optional' by default? <b>No</b>	Default title to print : <b>TAX INVOICE</b>	
Allow narration in voucher ? <b>Yes</b>	Profession Title : <b>CHARTERED ACCOUNTANT</b>	
Provide narrations for each ledger in voucher? <b>No</b>	Default bank : <b>Not Applicable</b>	
Enable default accounting allocations ? <b>No</b>	Default jurisdiction :	
Set/Alter Default Accounting Entries ? <b>No</b>	Set/alter declaration ? <b>No</b>	

The 'Printing' section contains several options that are highlighted with red boxes in the original image: 'Print Customized Invoice for CA & Consultant' (Yes), 'Print Previous Balance?' (Yes), 'Print Invoice in Letter Head?' (No), 'Default title to print' (TAX INVOICE), and 'Profession Title' (CHARTERED ACCOUNTANT).

The 'Name of Class' section is currently empty.

The bottom of the window shows a status bar with the path: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Voucher Types --> Voucher Type Alteration. The copyright notice is (c) Tally Solutions Pvt. Ltd., 1988-2011 Mon, 22 Jan, 2011 16:23:37.

**Detailed User Guide:**

- 1) Navigate thru Gateway of Tally → Accounting Voucher → Sales. Prepare any Service Bill of a Party & Print Service Invoice.

**Tally.ERP 9**

**Accounting Voucher Alteration** Mehul Shah & Associates **Ctrl + M**

**Sales-GST** No. 1 22-Jan-2018  
 Reference no.: Monday

Party A/c name : Alpha Infotech Pvt. Ltd.  
 Current balance : 29,500.00 Dr

Particulars	Rate per	Amount
GST Return File Fees		15,000.00
<i>GST Return File Fees For July - 17</i>		
Audit Fees		10,000.00
<i>Audit Fees For July - 17</i>		
CGST		2,250.00
SGST		2,250.00

Narration:

**Accept ?**  
 Yes or No

Q: Quit    A: Accept    D: Delete    X: Cancel    Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Alteration    (c) Tally Solutions Pvt. Ltd., 1988-2011 Mon, 22 Jan, 2018 16:27:59

2) Save your company logo in Tally.ERP9 folder with logo.bmp file.

In F12 Print configuration - Set “Yes” to Option “Print Previous Balance?” for printing previous balance of Party in Service Invoice.

Set “Yes” to Option “Print Bank Details?” for Printing Company’s Bank Detail in Invoice which is entered in Company Information?

**Tally.ERP 9**  
 Invoice Print Configuration  
 Mehul Shah & Associates  
 Ctrl + M

Sales-GST No. 1  
 Reference no. No. 1  
 22-Jan-2018  
 Monday

Party A/c name  
 Current balance  
 Particulars  
 Amount

**Standard Sales Configuration**

Title of Document : **TAX INVOICE**  
 (for optional vouchers) : **PROFORMA INVOICE**  
 Sub Title (if any) :

General		Order And Despatch Details	
Print in simple format	? No	Print order details	? Yes
Print Customer's Signature	? No	Print terms of payment and Delivery	? No
Print complete mailing details	? No	Print despatch details	? Yes
Print Address in a continuous line	? No		
Print Bank Details	? <b>Yes</b>	<b>Statutory Details</b>	
Print Previous Balance	? <b>Yes</b>	<b>GST</b>	
		Print Company GSTIN Number	? Yes
		Print Buyer's GSTIN Number	? Yes
		Print Item-wise GST details	? No
		Print GST Analysis of Items	? Yes
		Print HSN/SAC details	? No
		Print GST % column	? No
		Print HSN/SAC column	? Yes
		Print MRP/Marginal Column	? No
		Print State Name & State Code	? Yes
		Print Place of Supply	? No
		Print Tax Invoice in Base Currency	? No
		Print Tax amount for Export Invoice	? Yes

**Item Details**

Print quantity column	? Yes
Print alternate quantity	? Yes
Print as separate column	? No
Print actual quantity column	? No
Print rate column	? Yes
Print Additional Description(s) for Item Name	? Yes

**Registration Details**

Print Company's PAN / Income Tax No.	? Yes
Print Company's Tax Regn. Numbers	? Yes
Print Party's PAN / Income Tax No.	? No
Print buyer's tax regn. number	? Yes
Print Buyer's CST Regn. Number	? Yes

Jurisdiction :  
 Generated by :

Narration: *Press F12 for more options.*

15,000.00  
 10,000.00  
 2,250.00  
 2,250.00  
 29,500.00

Q: Quit  
 Ctrl + N  
 F12: Advanced

Tally MAIN --> Gateway of Tally --> Accounting Voucher Alteration --> Accounting Voucher Display --> Voucher Printing -... (c) Tally Solutions Pvt. Ltd., 1988-201 Mon, 22 Jan, 2018 16:28:32



3) Service Invoice will be printed as below with previous balance of party.

No.		Particulars	SAC Code	Amount (Rs.)
1		<b>GST Return File Fees</b> GST Return File Fees For July - 17	12587	15,000.00
2		<b>Audit Fees</b> Audit Fees For July - 17	3658	10,000.00
			<b>CGST</b>	2,250.00
			<b>SGST</b>	2,250.00
<b>Total</b>				<b>₹ 29,500.00</b>
Amount in Words (INR) <b>INR Twenty Nine Thousand Five Hundred Only</b>			Prev Balance	
			Bill Amount	<u>29,500.00 Dr</u>
			Net Balance	<u>29,500.00 Dr</u>
GST No. : 24AAAAA9876Q5S2 PAN No. : 9876Q5S2			Bank Details : <b>ICICI Bank</b> A/c No:077854126964 IFS Code:ICIC01745	
(1) Subject To Jamnagar Jurisdiction.			<b>For Mehul Shah &amp; Associates</b>	
			Authorised Signatory	

# FAQ

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only with Tally ERP 9 Series A, release 3.0 onwards.

## **How will I get support for this add-on?**

For any functional support requirements please do write to us on [tdl@aplautomation.com](mailto:tdl@aplautomation.com) or call us at +91-288-2660530/31/32 or +91-9099908115/ 9825098442.

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [tdl@aplautomation.com](mailto:tdl@aplautomation.com) with your additional requirements and we will revert to you in 24 hours.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

## **I am using a multi site. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

## **I have upgraded to a new Tally.ERP 9 Release. What will happen?**

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you

can contact us for support.

**Product and Features Page shows errors with the Add-on, What do I do?**

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** -> **Press F4** and remove the Add-on from the list and Restart Tally.