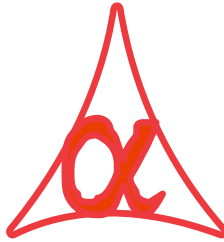




**POWER OF SIMPLICITY**

**Print Authorized Name & Designation in**

**Sales Invoice-1.1**



**Alpha Automation Pvt. Ltd.**

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Version: Alpha Automation Pvt. Ltd. / Print Authorized Name & Designation in Sales Invoice/1.1/ Oct-2018

# Print Authorized Name & Designation in

## Sales Invoice-1.1

### **Introduction**

This Module facilitates user to print Authorized Name & Designation in Sales Invoice.

### **Benefits**

Module Helps to Specify and Print Authorized Signatory Name & Designation in Sales Invoice.

### **Important!**

As a best practice it is advisable to back up your company data

### **Installation**

1. Copy the TCP file in Tally.ERP9 Folder.
2. Gateway of Tally → F12 → Product & Features → F4 (Manage Local TDL) →  
Select Yes in Load TDL on Start up and give the file name of TCP File. After  
pressing the Enter Key will show TDL Status which should be Active.

### **System requirements:**

No additional hardware / software infrastructure is required for executing and operation this applications module

## Setup Guide

For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally > F11: Features > Add-on Features**

Set “Yes” to the option “Print Authorised Signatory Name & Designation in Sales Invoice?”



## Detailed User Guide:

1. Enter Name and Designation as :

<b>Authorised Person</b>	
Name :	<b>Kapil Nagori</b>
Designation:	<b>Owner</b>

2. Go to **Gateway of Tally** → **Accounting Info** → **Voucher Type** → **Alter** → **Sales Voucher** and Set “Yes” to the options “Print Authorized Signatory Name & Designation?”

Voucher Type Alteration		Maruti Enterprise	
English : Name : <b>Sales</b>			
<b>General</b>		<b>Printing</b>	
Select type of voucher : <b>Sales</b>	Abbreviation : Sale	Print voucher after saving ? <b>No</b>	Name of Class
Method of voucher numbering ? <b>Automatic</b>		Print Authorised Name and Designation ? <b>Yes</b>	
Use advanced configuration ? <b>No</b>		Use for POS invoicing ? <b>No</b>	<div style="border: 1px solid black; padding: 5px; text-align: center;">           Accept ?            Yes or No         </div>
Use effective dates for vouchers ? <b>No</b>	Make this voucher type as 'Optional' by default ? <b>No</b>	Default title to print : <b>TAX INVOICE</b>	
Allow narration in voucher ? <b>Yes</b>	Provide narrations for each ledger in voucher ? <b>No</b>	Default bank : <b>CBI</b>	
		Default jurisdiction : <b>Rajkot</b>	
		Set/alter declaration ? <b>No</b>	
Enable default accounting allocations ? <b>No</b>	Set/Alter Default Accounting Entries ? <b>No</b>		

3. Go to **Gateway of Tally → Accounting Vouchers → Sales (F8)** voucher Press F12 and set “Yes” to the options “Print Authorized Name & Designation?”

<u>Standard Sales Configuration</u>	
Title of Document	: <b>TAX INVOICE</b>
(for optional vouchers)	: <b>PROFORMA INVOICE</b>
Sub Title (if any)	: <b>(U/S - 46 of the CGST Rules,2017)</b>
<b>General</b>	
Print in simple format	? No
Print Customer's Signature	? <b>Yes</b>
Print complete mailing details	? No
Print Address in a continuous line	? No
Print Bank Details	? Yes
<b>Item Details</b>	
Print quantity column	? Yes
Print alternate quantity	? Yes
Print as separate column	? Yes
Print actual quantity column	? No
Print rate column	? Yes
Print discount column	? No
Print Additional Description(s) for Item Name	? Yes
<b>Registration Details</b>	
Print Company's PAN / Income Tax No.	? Yes
Print Company's Tax Regn. Numbers	? Yes
Print Party's PAN / Income Tax No.	? No
Print buyer's tax regn. number	? Yes
Print Buyer's CST Regn. Number	? Yes
Print Authorised Name and Designation	? <b>Yes</b>
<b>Order And Despatch Details</b>	
Print order details	? Yes
Print terms of payment and Delivery	? Yes
Print despatch details	? Yes
<b>Statutory Details</b>	
<b>GST</b>	
Print Company GSTIN Number	? Yes
Print Buyer's GSTIN Number	? Yes
Print Item-wise GST details	? No
Print GST Analysis of Items	? Yes
Print HSN/SAC details	? Yes
Print GST % column	? No
Print HSN/SAC column	? Yes
Print MRP/Marginal Column	? No
Print State Name & State Code	? Yes
Print Place of Supply	? No
Print Tax Invoice in Base Currency	? No
Print Tax amount for Export Invoice	? Yes
Print e-Way Bill No.	? Yes
Print LUT/Bond details	? Yes
Jurisdiction	: <b>Rajkot</b>
Generated by	: <b>This is a Computer Generated Invoice</b>
<i>Press F12 for more options.</i>	

4. Invoice will be printed with Authorized Name and Designation as follows:

Tally.ERP 9

P: Print    E: Export    M: E-Mail    O: Upload    S: TallyShop    G: Language    K: Keyboard    K: Control Centre    H: Support Centre    H: Help

										<b>Total</b>		<b>₹ 34,515.00</b>																
Amount Chargeable (in words)										<i>E. &amp; O.E</i>																		
<b>INR Thirty Four Thousand Five Hundred Fifteen Only</b>																												
HSN/SAC		Taxable Value	Central Tax		State Tax		Total																					
			Rate	Amount	Rate	Amount	Tax Amount																					
12345678		6,750.00	9%	607.50	9%	607.50	1,215.00																					
14785296		22,500.00	9%	2,025.00	9%	2,025.00	4,050.00																					
<b>Total</b>		<b>29,250.00</b>		<b>2,632.50</b>		<b>2,632.50</b>	<b>5,265.00</b>																					
Tax Amount (in words) : <b>INR Five Thousand Two Hundred Sixty Five Only</b>																												
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Company's PAN : <b>AADCC5062C</b></td> <td style="width: 30%;">Company's Bank Details</td> <td style="width: 40%;"></td> </tr> <tr> <td>Declaration</td> <td>Bank Name : <b>Central Bank of India</b></td> <td></td> </tr> <tr> <td>Terms 1</td> <td>A/c No. : <b>025894000157</b></td> <td></td> </tr> <tr> <td>Terms 2</td> <td>Branch &amp; IFS Code : <b>Patel Colony &amp; CBIN0321456</b></td> <td></td> </tr> <tr> <td>Terms 3</td> <td></td> <td></td> </tr> </table>														Company's PAN : <b>AADCC5062C</b>	Company's Bank Details		Declaration	Bank Name : <b>Central Bank of India</b>		Terms 1	A/c No. : <b>025894000157</b>		Terms 2	Branch & IFS Code : <b>Patel Colony &amp; CBIN0321456</b>		Terms 3		
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Customer's Seal and Signature										<b>for Maruti Enterprise</b> Authorised Signatory Name : <b>Kapil Nagori</b> Designation: <b>Owner</b>																		
SUBJECT TO RAJKOT JURISDICTION																												
This is a Computer Generated Invoice																												

Tally MAIN --> Gateway of Tally --> Accounting Voucher Alteration --> Accounting Voucher Display      © Tally Solutions Pvt Ltd, 1988-2018      Thu, 11 Oct, 2018      13:13:55

# FAQ

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only with Tally ERP 9 Series A, release 6.0 onwards.

## **How will I get support for this add-on?**

For any functional support requirements please do write to us on [tdl@aplautomation.com](mailto:tdl@aplautomation.com) or call us at +91-288-2660530/31/32 or +91-9099908115/ 9825098442.

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [tdl@aplautomation.com](mailto:tdl@aplautomation.com) with your additional requirements and we will revert to you in 24 hours.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of Tally.ERP9 then the modification Charges will be applied.

## **I am using a multi site. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

## **I have upgraded to a new Tally.ERP 9 Release. What will happen?**

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.



**Product and Features Page shows errors with the Add-on, What do I do?**

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Gateway of Tally** → **Press F12** → **Select Product and Features** → **Press F4** and remove the Add-on from the list and Restart Tally.