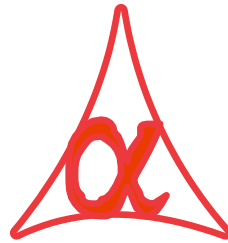




**POWER OF SIMPLICITY**

## City and Area Wise Sales & Outstanding Report – 1.1



### **Alpha Automation Pvt. Ltd.**

#### **Head Office**

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Nr. Digjam Circle, Airport Road - JAMNAGAR –Gujarat (India)

Phone No. : +91-288-2713956/57/58, 9023726215/16/17, 9099908115,  
9825036442

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#### **Branch Office**

**Rajkot** : 807-Dhanrajni Complex, Nr. Hotel Imperial  
Palace, Dr. Yagnik Road, RAJKOT (Gujarat).

**Gandhidham** : 92-GMA Building, 2nd Floor, Plot No. -297,  
Sector-12B. GANDHIDHAM (Gujarat)

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Tally, Tally 9, Tally9, Tally.ERP, Tally.ERP 9, Shoper, Shoper 9, Shoper POS, Shoper HO, Shoper 9 POS, Shoper 9 HO, TallyDeveloper, Tally.Server 9, Tally Developer, Tally. Developer 9, Tally.NET, Tally Development Environment, TallyPrime, TallyPrimeDeveloper, TallyPrime Server, Tally Extender, Tally Integrator, Tally Integrated Network, Tally Service Partner, TallyAcademy & Power of Simplicity are either registered trademarks or trademarks of Tally Solutions Pvt. Ltd. in India and/or other countries. All other trademarks are properties of their respective owners.

Version: Alpha Automation Pvt. Ltd. / City and Area Wise Sales & Outstanding Report /1.1/ Jan - 2024

## City and Area Wise Sales & Outstanding Report – 1.1

### **Introduction**

This add-on facilitates the user to Create City & Area Master which can be selected in Ledger Master and allows to Generate City & Area Wise Sales & Outstanding Report. It generates Leger Details Report with All Contact Information along with City and Area name and this Report can be further filtered with City, Area, State & Ledger Group. It also generates City & Area Wise ledger count report, Sales Summary and Item Wise Sales Summary Report.

### **Benefits**

- Helps in Generating Sales & Outstanding Details for particular Area and City.
- User can update City and Area for Multiple Ledgers in single click through Ledger Report. No need to go individual Ledger Alteration for Updating.
- City and area wise item wise sales summary report helps user to know which item is sold to under which city and area.

### **What's New?**

- Computable With Tally Prime.

#### **Important!**

Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

### **Installation**

1. Copy the TCP file in TallyPrime Folder.
2. Gateway of Tally → F1 (Help) → TDL & Add-on → F4 (Manage Local TDL) → Select Yes in Load TDL on Startup and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be as Loaded

### **System requirements:**

No additional hardware / software infrastructure is required for executing and operation this applications module

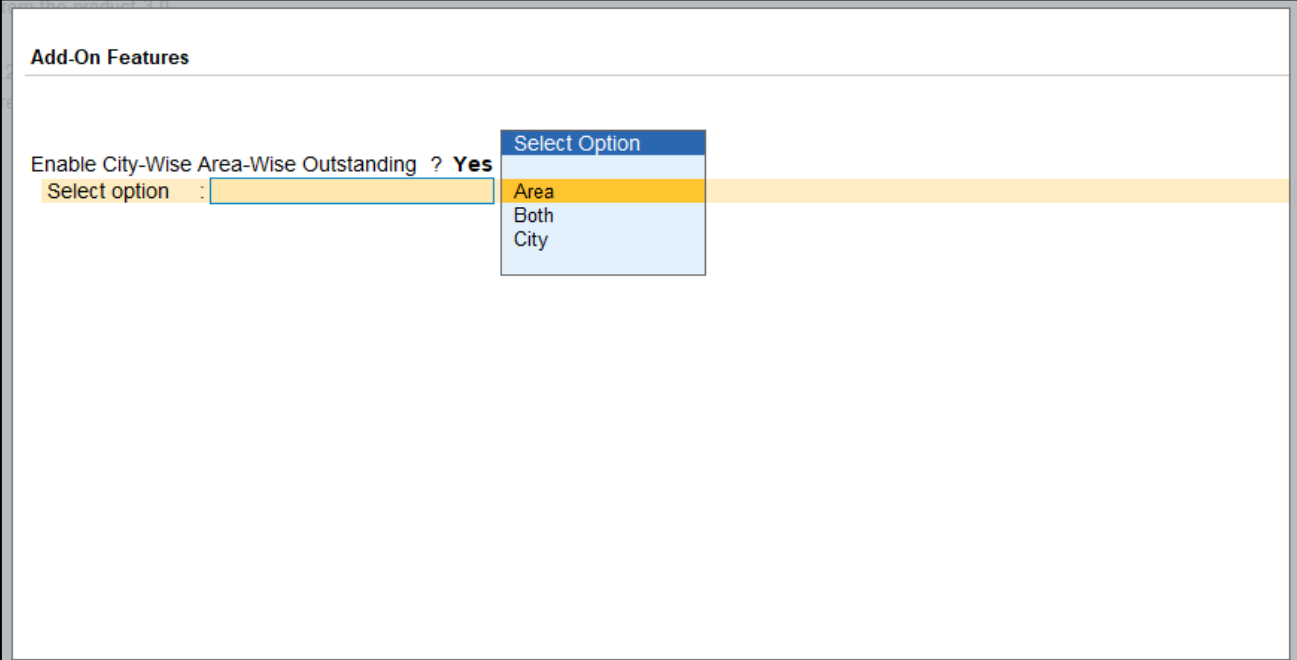
## 1. Activate the Add-on.

*For TallyPrime Release 1.0*

Go to **Gateway of Tally** → **F1: Help** → **TDL & Add-On** → **F6: Add-On Features**. Alternatively, you may press **CTRL + ALT + T** from any menu to open TDL Management report and then press **F6: Add-On Features**

Set “Yes” to the option “**Enable City-Wise Area-Wise Outstanding?**”

User can select any option shown below to view in reports.



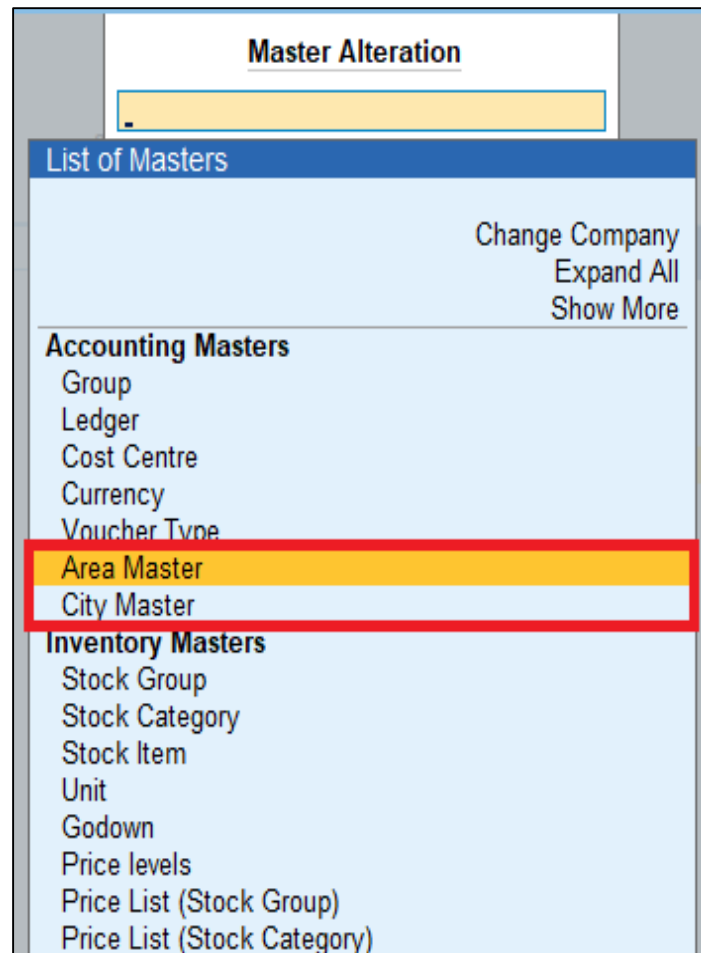
Add-On Features

Enable City-Wise Area-Wise Outstanding ? **Yes**

Select option :

- Select Option
- Area
- Both
- City

## 2. Gate way of Tally → Alter → Area Master → City Master



### 3. Add City and Area in there master show as in below.

change

Alpha Technologies

**City Names**

Mumbai
Ahemdabad
Surat
Jamnagar

change

Alpha Technologies

**Area Names**

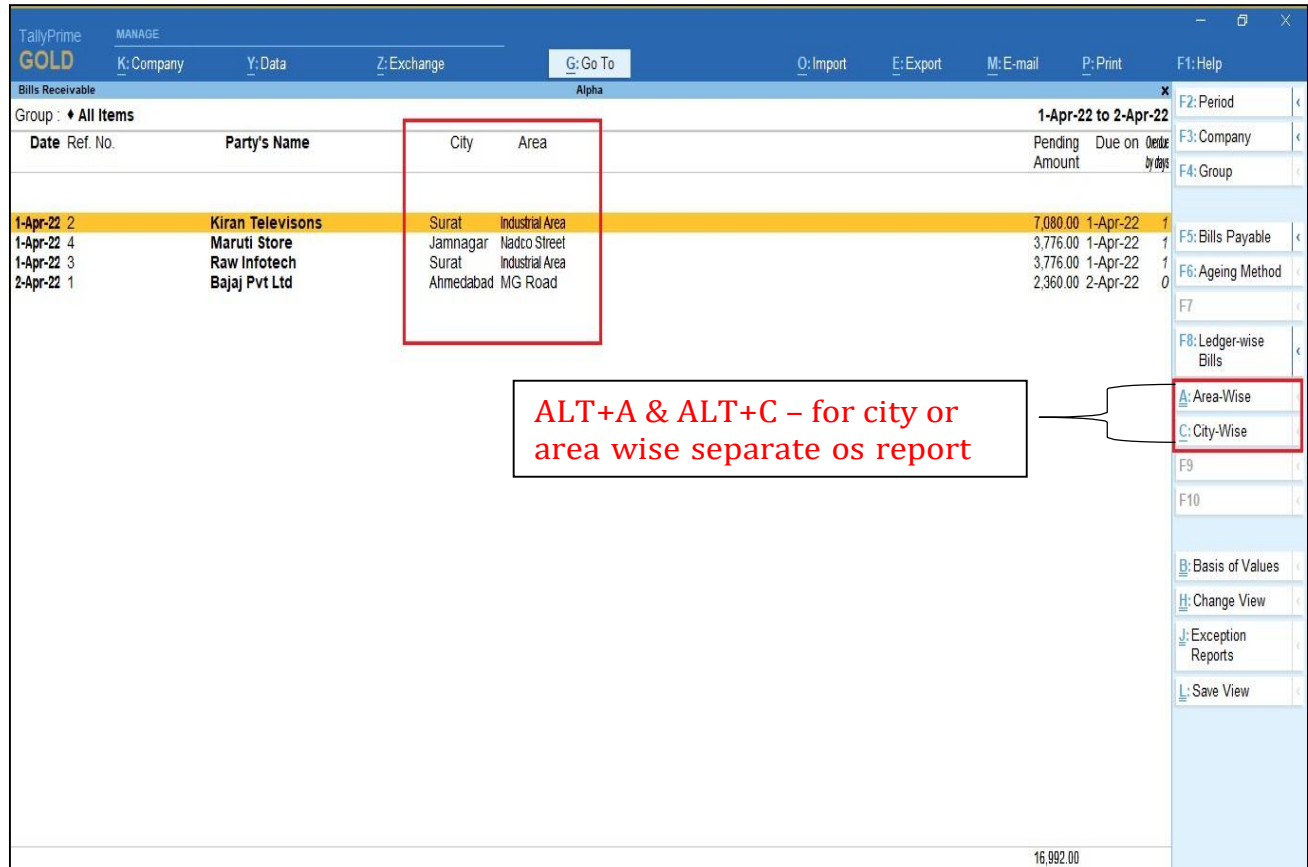
Sv Road
Mg Road
Nadco Street
Industrial Area

## 4. Now Select City & Area in Party's Ledger Master

TallyPrime GOLD		MANAGE		Alpha Technologies	
K: Company		Y: Data	Z: Exchange	G: Go To	O: Import E: Export M: E-mail P: Pri
English :	Name :	Kiran Televisions		Total Opening Balance	
				5,40,000.00 Dr	
				Difference	
				5,40,000.00 Dr	
Under :	Sundry Debtors	(Current Assets)		Mailing Details	
Maintain balances bill-by-bill :	Yes	Name :	Kiran Televisions		
Default credit period :		Address :	14, Ff, Mukatidham Ind Estate,		
Check for credit days during voucher entry :	No	State :	Gujarat		
Specify credit limit :		Area :	Not Applicable		
Inventory values are affected :	No	City :	Not Applicable		
Cost centres are applicable :	No	Country :	India		
		Pincode :			
		Mobile no. :	98756456		
		Provide Contact Details :	No		
		Set/alter multiple mailing details :	No		
		Banking Details			
		Provide bank details :	No		
		Tax Registration Details			

TallyPrime GOLD		MANAGE		Alpha Technologies	
K: Company		Y: Data	Z: Exchange	G: Go To	O: Import E: Export M: E-mail P: F
English :	Name :	Kiran Televisions		Total Opening Balance	
				5,40,000.00 Dr	
				Difference	
				5,40,000.00 Dr	
Under :	Sundry Debtors	(Current Assets)		Mailing Details	
Maintain balances bill-by-bill :	Yes	Name :	Kiran Televisions		
Default credit period :		Address :	14, Ff, Mukatidham Ind Estate,		
Check for credit days during voucher entry :	No	State :	Gujarat		
Specify credit limit :		Area :	Not Applicable		
Inventory values are affected :	No	City :	Surat		
Cost centres are applicable :	No	Country :	India		
		Pincode :			
		Mobile no. :	98756456		
		Provide Contact Details :	No		
		Set/alter multiple mailing details :	No		
		Banking Details			
		Provide bank details :	No		

**5. Now Navigate thru Gateway of Tally → Display → Statement of Accounts → Outstanding → Receivables.**



**Bills Receivable**

Group : ♦ All Items

1-Apr-22 to 2-Apr-22

Date	Ref. No.	Party's Name	City	Area	Pending Amount	Due on	Days
1-Apr-22	2	Kiran Televisions	Surat	Industrial Area	7,080.00	1-Apr-22	1
1-Apr-22	4	Maruti Store	Jamnagar	Nadro Street	3,776.00	1-Apr-22	1
1-Apr-22	3	Raw Infotech	Surat	Industrial Area	3,776.00	1-Apr-22	1
2-Apr-22	1	Bajaj Pvt Ltd	Ahmedabad	MG Road	2,360.00	2-Apr-22	0

16,992.00

**ALT+A & ALT+C – for city or area wise separate report**

- A: Area-Wise
- C: City-Wise



## 6. Now Navigate thru Gateway of Tally → Display → Account Books → Sales Register

Voucher Register

MANAGE

**GOLD**

K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Voucher Register Alpha

List of All Sales Vouchers 1-Apr-22 to 30-Apr-22

Date	Particulars	City	Area	Vch Type	Vch No.	Debit Amount	Credit Amount
1-Apr-22	Kiran Televisions	Surat	Industrial Area	Sales	1	7,080.00	
1-Apr-22	Raw Infotech	Surat	Industrial Area	Sales	2	3,776.00	
1-Apr-22	Maruti Store	Jamnagar	Nadco Street	Sales	3	3,776.00	
2-Apr-22	Bajaj Pvt Ltd	Ahmedabad	MG Road	Sales	4	2,360.00	

F2: Date  
F3: Company  
F4: Voucher Type  
F5  
F6  
F7: Show Profit  
F8: Columnar  
F9  
F10  
B: Basis of Values  
H: Change View  
J: Exception Reports  
L: Save View

C: City-Wise  
A: Area-Wise

ALT+C & ALT +A – For city and Area wise separate sales register

Total: 16,992.00

Activate Windows settings to activate Windows.

**7. Outstanding Report and Sales Register will be printed with city and area name also as shown below**

TallyPrime **GOLD** MANAGE  
 K: Company Y: Data Z: Exchange G: Go To O: Import

**Alpha**  
 Grand Apurva 401  
 Near Digjam Circle Jamnagar

**Bills Receivable**  
 1-Apr-22 to 2-Apr-22

Page 1

Date	Ref. No.	Party's Name	City	Area	Pending Amount	Due on	Order by
1-Apr-22	2	Kiran Televis ons	Surat	Industrial Area	7,080.00	1-Apr-22	1
1-Apr-22	4	Maruti Store	Jamnagar	Nadco Street	3,776.00	1-Apr-22	1
1-Apr-22	3	Raw Infotech	Surat	Industrial Area	3,776.00	1-Apr-22	1
2-Apr-22	1	Bajaj Pvt Ltd	Ahmedabad	MG Road	2,360.00	2-Apr-22	0
					16,992.00		

TallyPrime **GOLD** MANAGE  
 K: Company Y: Data Z: Exchange G: Go To O: Im

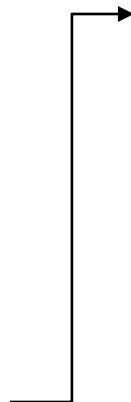
**Alpha**  
 Grand Apurva 401  
 Near Digjam Circle Jamnagar

**Sales Register**  
 1-Apr-22 to 30-Apr-22

Page 1

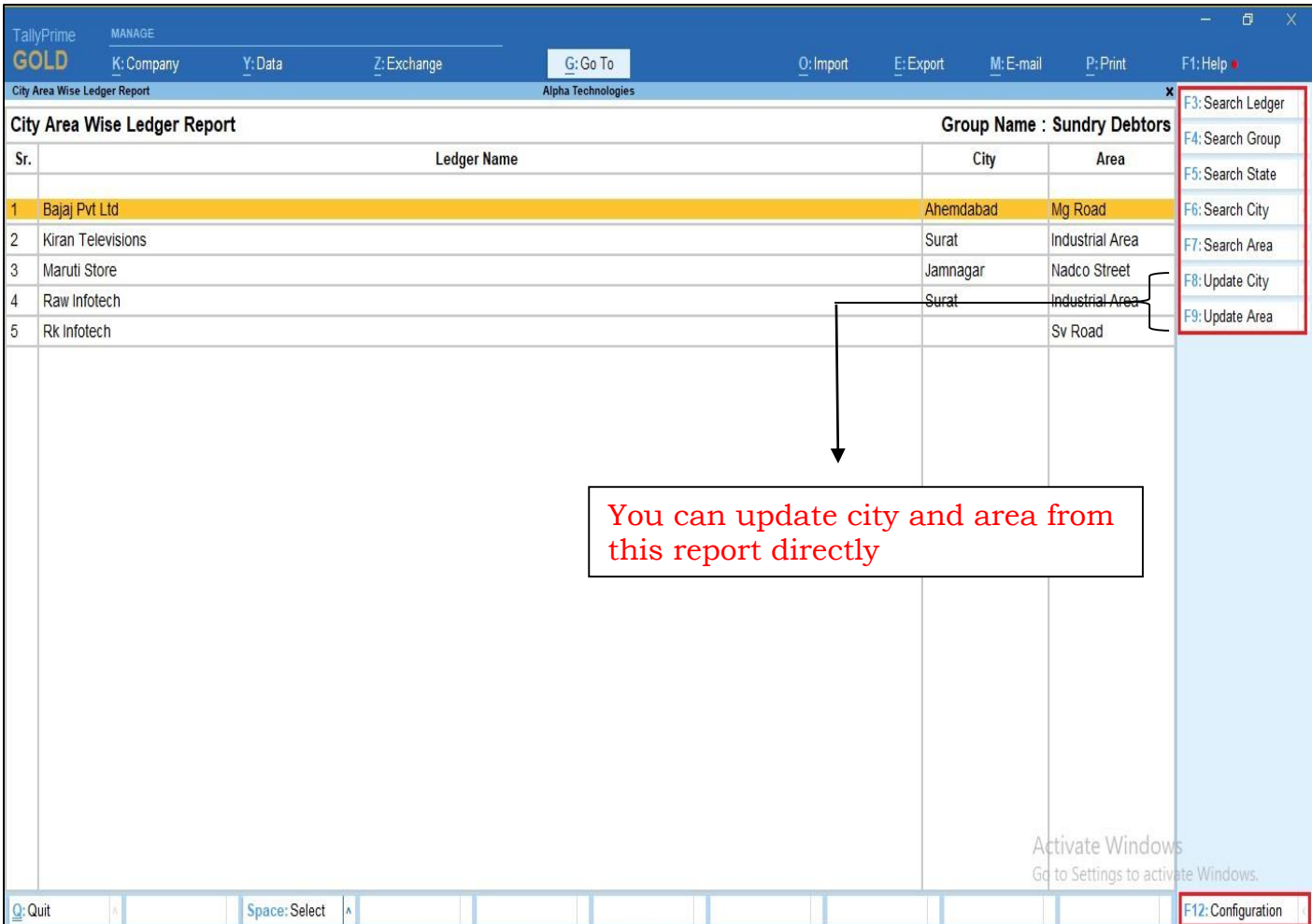
Date	Particulars	City	Area	Vch Type	Vch No.	Debit Amount	Credit Amount
1-Apr-22	Kiran Televis ons	Surat	Industrial Area	Sales	1	7,080.00	
1-Apr-22	Raw Infotech	Surat	Industrial Area	Sales	2	3,776.00	
1-Apr-22	Maruti Store	Jamnagar	Nadco Street	Sales	3	3,776.00	
2-Apr-22	Bajaj Pvt Ltd	Ahmedabad	MG Road	Sales	4	2,360.00	
<b>Total:</b>						<b>16,992.00</b>	

**8. To view city and area wise detail ledger report → go to gateway of tally → display → city - area report**



### 9. (a) city –Area Wise Ledger Report

- You can search the report by selecting ledger, group, state, city and area.
- You can update city and area name for particular ledger from this report also. For update click button update city and update area.



**City Area Wise Ledger Report** Group Name : Sundry Debtors

Sr.	Ledger Name	City	Area
1	Bajaj Pvt Ltd	Ahemdabad	Mg Road
2	Kiran Televisions	Surat	Industrial Area
3	Maruti Store	Jamnagar	Nadco Street
4	Raw Infotech	Surat	Industrial Area
5	Rk Infotech		Sv Road

F3: Search Ledger  
 F4: Search Group  
 F5: Search State  
 F6: Search City  
 F7: Search Area  
 F8: Update City  
 F9: Update Area

You can update city and area from this report directly

F12: Configuration

**(b) You can see ledger group, Address, contact details, email id and closing balance of ledger you have to enable from f12-configuration as shown below.**

**:: Configuration ::**

Show Ledger Group ? **Yes**

Show Ledger Address ? **Yes**

Show Ledger State ? **Yes**

Show Ledger Contact ? **Yes**

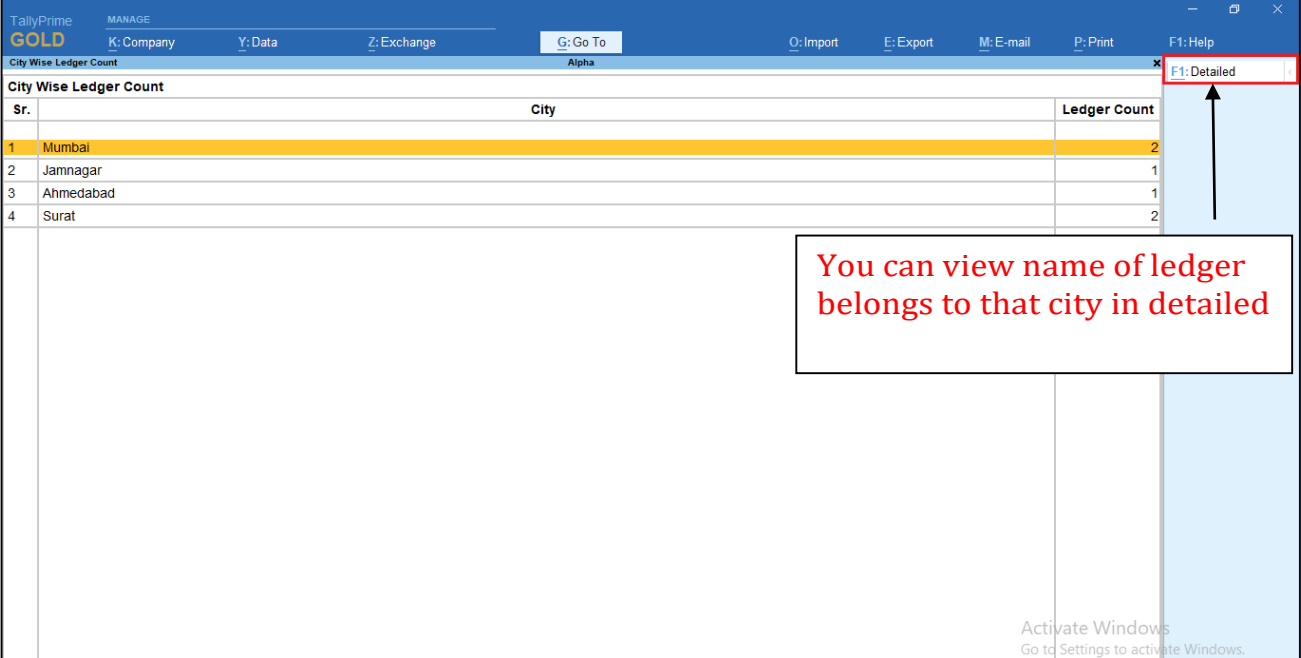
Show Ledger E - Mail ? **Yes**

Show Ledger Closing Balance ? **Yes**

**(c) Report will be display as shown below.**

TallyPrime MANAGE GOLD											
City Area Wise Ledger Report											
Sr.	Ledger Name	Group Name	Address	State	City	Area	Contact Person	Mobile No.	Phone No.	E-Mail	Closing Balance
1	Bajaj Pvt Ltd	Sundry Debtors	Atika Indl. Area, Mg Road., Opp : Kanta Gas Godwn, Nr. Die Cast Ind.]	Gujarat	Ahemdabad	Mg Road	Rajiv	99873451-23	77653423-44	bajaj@yahoo.com	10,000.00 Dr
2	Kiran Televisions	Sundry Debtors	14, Ff, Mukatidham Ind Estate,	Gujarat	Surat	Industrial Area	Sanjay	98756456	887675678	ktelevisions@gmail.com	6,000.00 Dr
3	Maruti Store	Sundry Debtors	OPP MAHESH TIMBER, NR SK WEIGH BRIDGE, Nadco Street	Gujarat	Jamnagar	Nadco Street	Shruti	78897896-78	98876785-67	marutistore@yahoo.com	900.00 Dr
4	Raw Infotech	Sundry Debtors	31/D, ASHAKUNJ BUILDING, R.NO. 302, 3RD FLOOR, DR. MASCRENAS ROAD,	Gujarat	Surat	Industrial Area	Rahul	99876785-67	77896785-67	raw.in	1,800.00 Dr
5	Rk Infotech	Sundry Debtors	B T MALL PLOT NO.3 GF22, S.NO.2044 NAVJIVAN MILL COMPOUND	Maharashtra		Sv Road	Rajvi	99874563-45	77734634-33	rkinfotech@gmail.com	

## 10. City and Area wise ledger count Report.



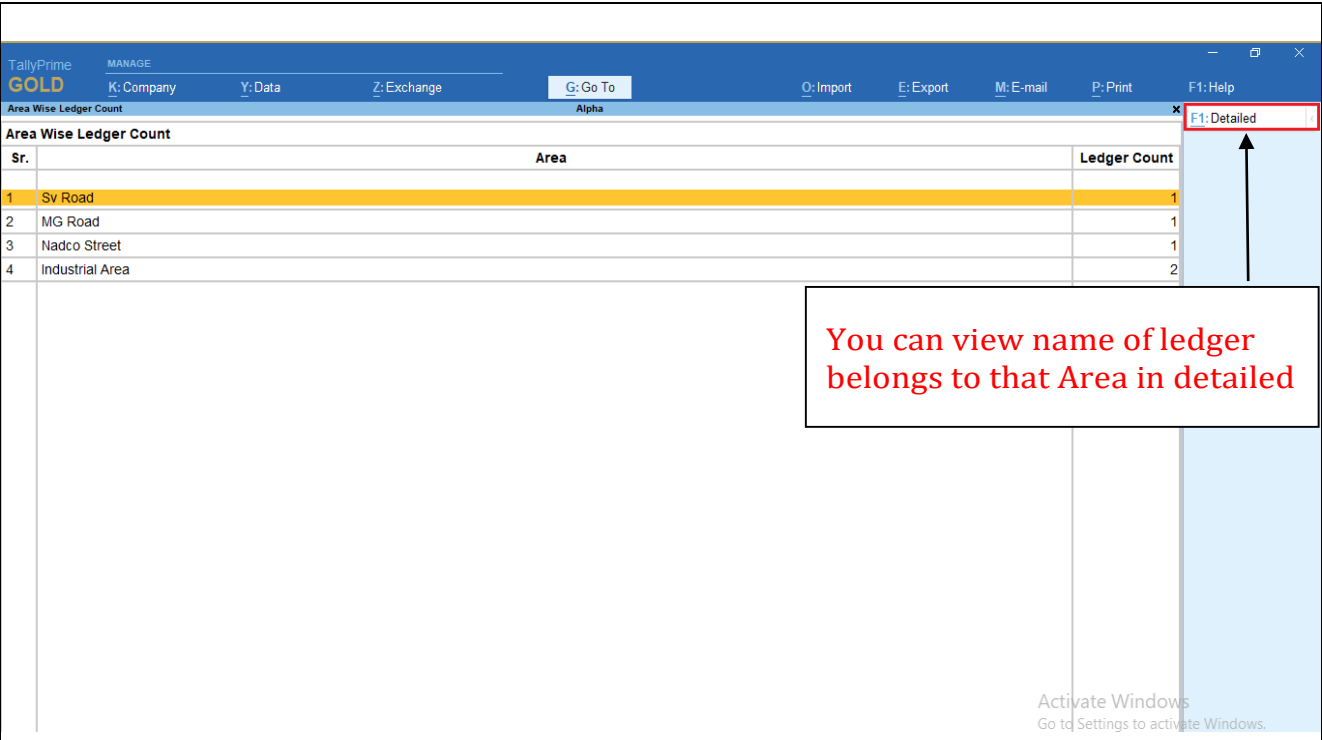
**City Wise Ledger Count**

Sr.	City	Ledger Count
1	Mumbai	2
2	Jamnagar	1
3	Ahmedabad	1
4	Surat	2

**F1: Detailed**

You can view name of ledger belongs to that city in detailed

Activate Windows  
Go to Settings to activate Windows.



**Area Wise Ledger Count**

Sr.	Area	Ledger Count
1	Sv Road	1
2	MG Road	1
3	Nadco Street	1
4	Industrial Area	2

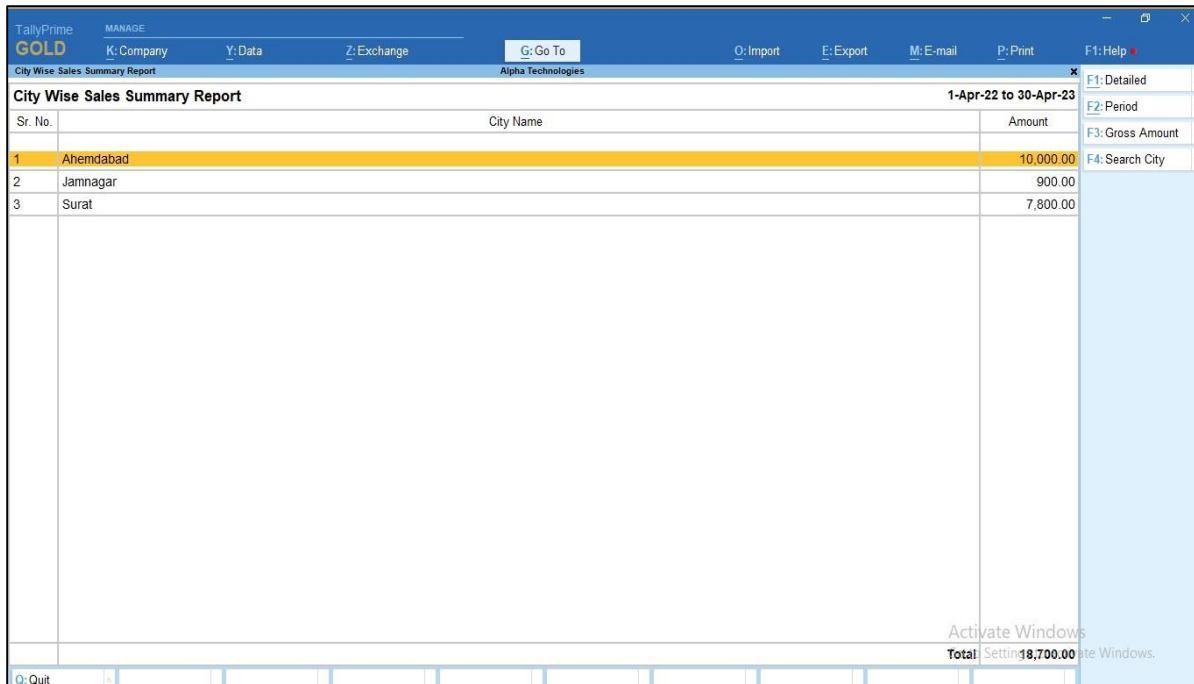
**F1: Detailed**

You can view name of ledger belongs to that Area in detailed

Activate Windows  
Go to Settings to activate Windows.

## 11. City and Area wise Sales Summary Report.

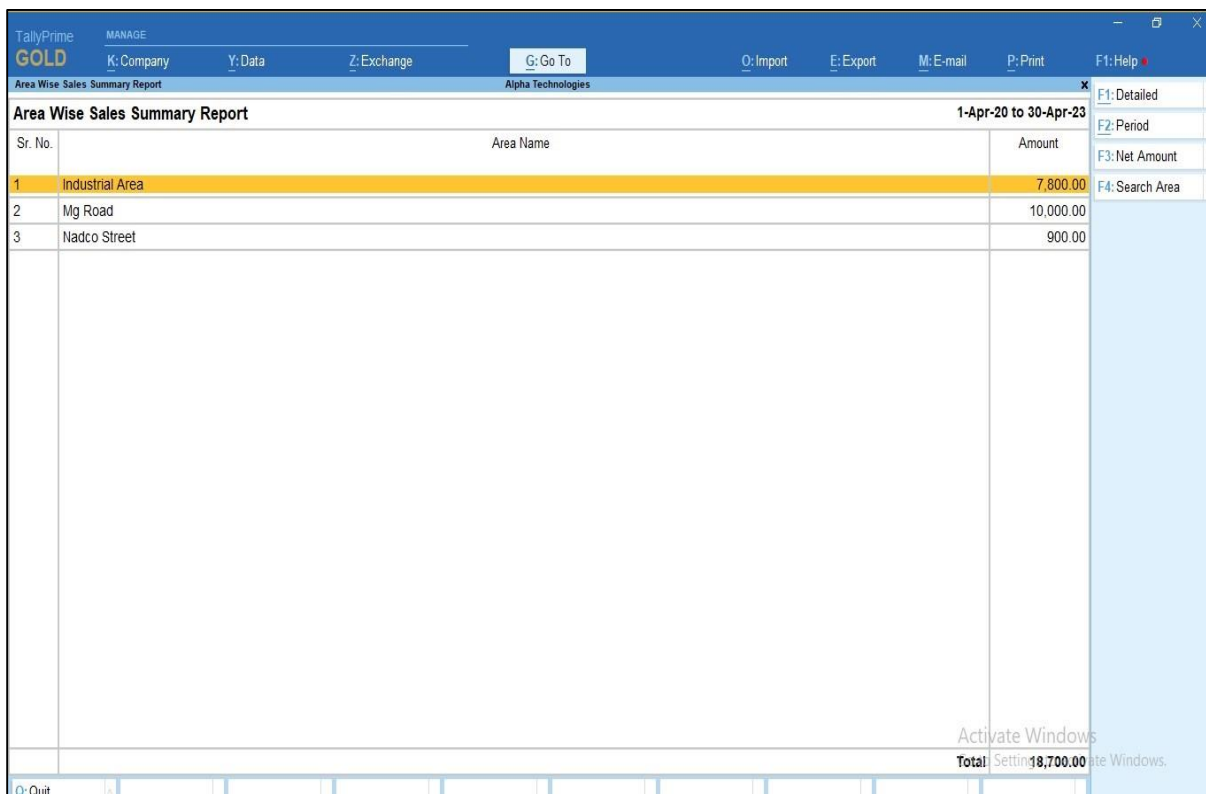
- If you want to know the ledger name you can view the report in detailed from the button F1.



The screenshot shows the 'City Wise Sales Summary Report' for the period 1-Apr-22 to 30-Apr-23. The report is displayed in a table with columns for Sr. No., City Name, and Amount. The total amount is 18,700.00. The report is generated by Alpha Technologies.

Sr. No.	City Name	Amount
1	Ahemdabad	10,000.00
2	Jamnagar	900.00
3	Surat	7,800.00
<b>Total</b>		<b>18,700.00</b>

Right-hand side menu options: F1: Detailed, F2: Period, F3: Gross Amount, F4: Search City.



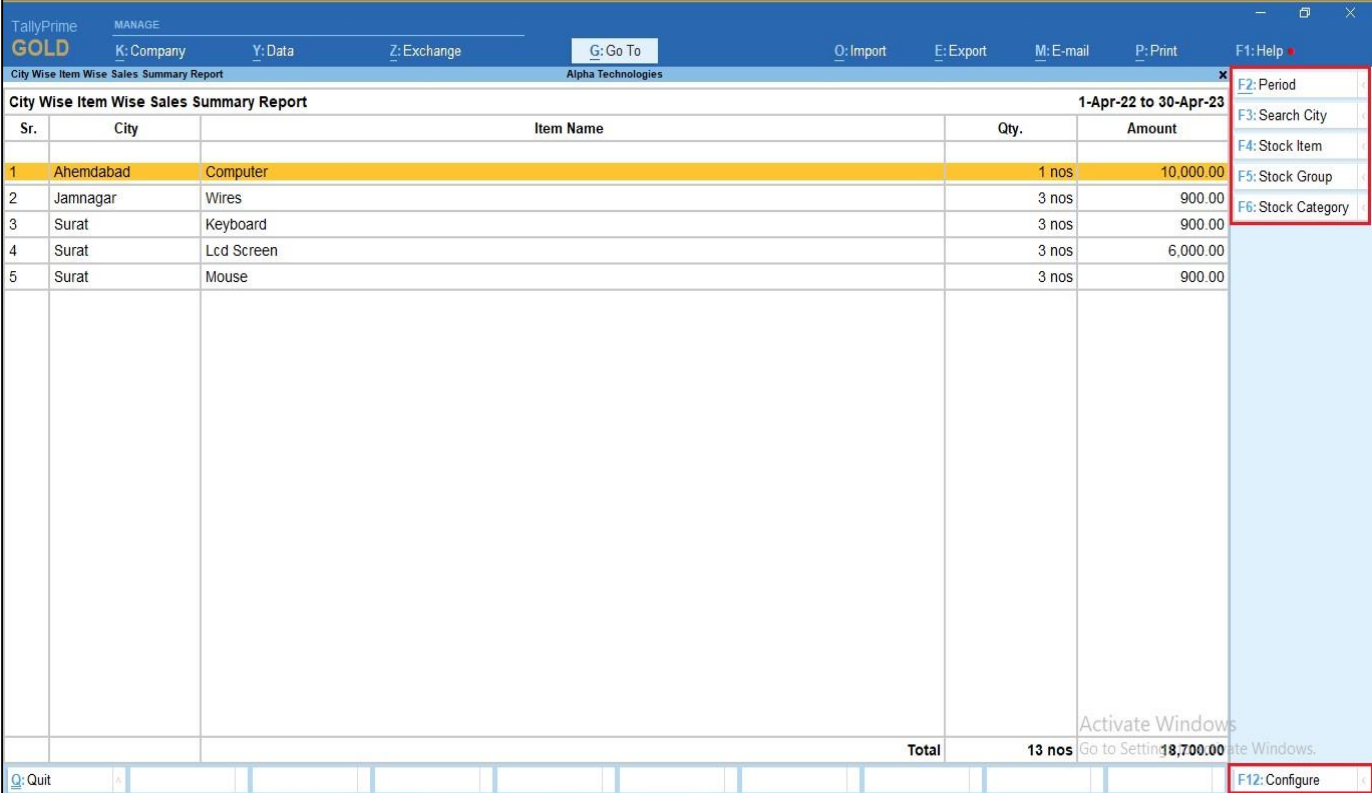
The screenshot shows the 'Area Wise Sales Summary Report' for the period 1-Apr-20 to 30-Apr-23. The report is displayed in a table with columns for Sr. No., Area Name, and Amount. The total amount is 18,700.00. The report is generated by Alpha Technologies.

Sr. No.	Area Name	Amount
1	Industrial Area	7,800.00
2	Mg Road	10,000.00
3	Nadco Street	900.00
<b>Total</b>		<b>18,700.00</b>

Right-hand side menu options: F1: Detailed, F2: Period, F3: Net Amount, F4: Search Area.

## 12. City wise item wise sales summary.

- You can search the report by selecting city, Stock item, group, and category.



Sr.	City	Item Name	Qty.	Amount
1	Ahemdabad	Computer	1 nos	10,000.00
2	Jamnagar	Wires	3 nos	900.00
3	Surat	Keyboard	3 nos	900.00
4	Surat	Lcd Screen	3 nos	6,000.00
5	Surat	Mouse	3 nos	900.00
Total			13 nos	18,700.00

**(a) You can see item group, category, alias, part no and Alt Qty of stock item you have to enable from f12-configuration as shown below.**

:: Configure ::	
Show Item Group	? <b>Yes</b>
Show Item Category	? <b>Yes</b>
Show Item Alias	? <b>Yes</b>
Show Item Part No.	? <b>Yes</b>
Show Item Alt. Qty.	? <b>Yes</b>



**(b). Report will be displayed as shown below.**

City Wise Item Wise Sales Summary Report								
Sr.	City	Item Name	Group	Category	Alias	Part No.	Qty.	Amount
1	Ahemdabad	Computer	Computer	Hardware	COMP	2365	1 nos	10,000.00
2	Jamnagar	Wires	Computer	Hardware	W	62545	3 nos	900.00
3	Surat	Keyboard	Computer	Hardware	K12	21459	3 nos	900.00
4	Surat	Lcd Screen	Computer	Hardware	L34	45678	3 nos	6,000.00
5	Surat	Mouse	Computer	Hardware	M89	12648	3 nos	900.00
<b>Total</b>							<b>13 nos</b>	<b>18,700.00</b>

**13. Area wise item wise sales summary report.**

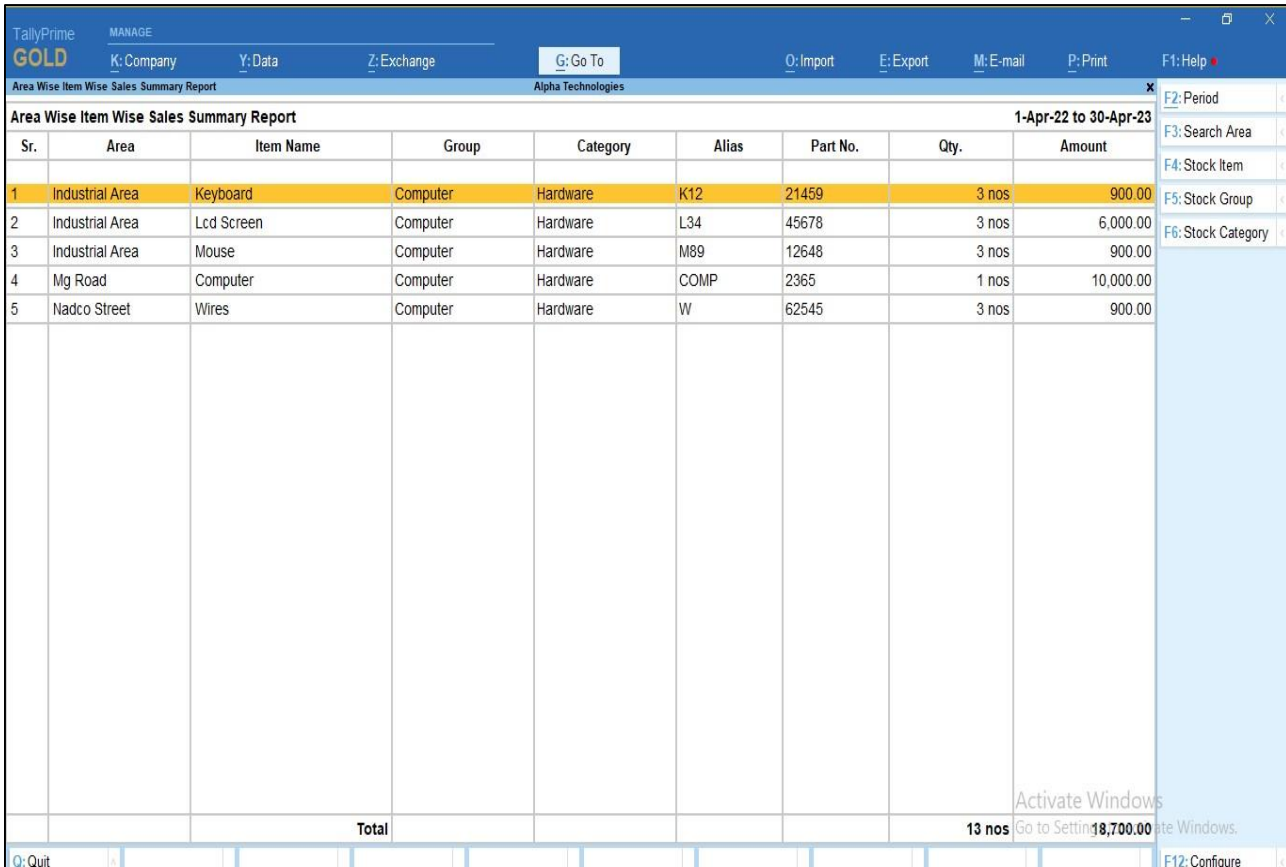
Area Wise Item Wise Sales Summary Report				
Sr.	Area	Item Name	Qty.	Amount
1	Industrial Area	Keyboard	3 nos	900.00
2	Industrial Area	Lcd Screen	3 nos	6,000.00
3	Industrial Area	Mouse	3 nos	900.00
4	Mg Road	Computer	1 nos	10,000.00
5	Nadco Street	Wires	3 nos	900.00
<b>Total</b>			<b>13 nos</b>	<b>18,700.00</b>

**(a) You can see item group, category, alias, part no and Alt Qty of stock item you have to enable from f12-configuration as shown below.**

**:: Configure ::**

Show Item Group	? <b>Yes</b>
Show Item Category	? <b>Yes</b>
Show Item Alias	? <b>Yes</b>
Show Item Part No.	? <b>Yes</b>
Show Item Alt. Qty.	? <b>Yes</b>

**(b). Area wise item wise sales summary report.**



Area Wise Item Wise Sales Summary Report									1-Apr-22 to 30-Apr-23	
Sr.	Area	Item Name	Group	Category	Alias	Part No.	Qty.	Amount		
1	Industrial Area	Keyboard	Computer	Hardware	K12	21459	3 nos	900.00		
2	Industrial Area	Lcd Screen	Computer	Hardware	L34	45678	3 nos	6,000.00		
3	Industrial Area	Mouse	Computer	Hardware	M89	12648	3 nos	900.00		
4	Mg Road	Computer	Computer	Hardware	COMP	2365	1 nos	10,000.00		
5	Nadco Street	Wires	Computer	Hardware	W	62545	3 nos	900.00		
<b>Total</b>							<b>13 nos</b>	<b>18,700.00</b>		

## FAQ

### **Which version/release of TallyPrime does the add-on support?**

This add-on will work only from TallyPrime Release 1.0 onwards.

### **How will I get support for this add-on?**

For any functional support requirements please do write to us on [mail@aaplautomation.com](mailto:mail@aaplautomation.com) or call us at +91-288-2713956/57/58, +91-9023726215/16/17, 9099908115, 9825036442.

### **If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [mail@aaplautomation.com](mailto:mail@aaplautomation.com) with your additional requirements and we will revert to you in 24 hours.

### **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

### **What will happen after one year?**

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of TallyPrime then the modification Charges will be applied.

### **I am using a multi-site. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

### **TDL Management screen shows errors with the Add-on. What do I do?**

Check whether the error is because of the Add-on or because of clashes between 2 TDLs

(An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Gateway of Tally** □ **Press F1 (Help)** □ **TDL & Add-on** □ **Press F4** and remove the Add-on from the list and Restart Tally.